

Volunteer Engagement Program Evaluation Checklist

1. Currently prospective volunteers must complete the following to volunteer:

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Application | <input type="checkbox"/> Volunteer Handbook |
| <input type="checkbox"/> Online | <input type="checkbox"/> Handbook Acknowledgment |
| <input type="checkbox"/> Paper | <input type="checkbox"/> MOA/Agreement Letter |
| <input type="checkbox"/> Interview | <input type="checkbox"/> Non-Compete/Non-Disclosure Form |
| <input type="checkbox"/> Orientation | <input type="checkbox"/> Background Check |
| <input type="checkbox"/> Training | <input type="checkbox"/> Reference Check |
| <input type="checkbox"/> Online | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Live | |

2. The following are not currently part of the program, but may be valuable to the program:

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Application | <input type="checkbox"/> Volunteer Handbook |
| <input type="checkbox"/> Online | <input type="checkbox"/> Handbook Acknowledgment |
| <input type="checkbox"/> Paper | <input type="checkbox"/> MOA/Agreement Letter |
| <input type="checkbox"/> Interview | <input type="checkbox"/> Non-Compete/Non-Disclosure Form |
| <input type="checkbox"/> Orientation | <input type="checkbox"/> Background Check |
| <input type="checkbox"/> Training | <input type="checkbox"/> Reference Check |
| <input type="checkbox"/> Online | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Live | |

3. The following may not be appropriate for the program, but should be investigated to minimize risk:

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Application | <input type="checkbox"/> Volunteer Handbook |
| <input type="checkbox"/> Online | <input type="checkbox"/> Handbook Acknowledgment |
| <input type="checkbox"/> Paper | <input type="checkbox"/> MOA/Agreement Letter |
| <input type="checkbox"/> Interview | <input type="checkbox"/> Non-Compete/Non-Disclosure Form |
| <input type="checkbox"/> Orientation | <input type="checkbox"/> Background Check |
| <input type="checkbox"/> Training | <input type="checkbox"/> Reference Check |
| <input type="checkbox"/> Online | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Live | |

4. Prioritize new program components:

- | | |
|-----------------|-----------------|
| 1 st | 4 th |
| 2 nd | 5 th |
| 3 rd | |