

**Serve Idaho Commission Meeting Minutes**  
**October 14, 2021**  
**9:00 AM – 1:00 PM (MDT)**  
**Via Zoom Conference Call &**  
**In-Person at 317 W. Main St., 3 West Conference Room, Boise, ID 83735**

Staff Present: Renee Bade, Micaela de Loyola-Carkin, Kim Empey, Heather Uhi

Meeting called to order at 9:01

Roll Call:

- Amy Busch 9:05
- Amy Little
- Bill Langer
- ~~Carrie Reese x~~
- Charlette Kremer
- Colleen Clark
- Dirk Marsden
- Dan Cabrera 9:15-10:15 am
- Farhana Hibbert
- Hillary Blackstone
- Kayeloni Scott
- Katie Mathias
- Kimber Russell
- Kristyn Carr 10:00 – 11:00 am
- Kevin Bailey
- Kristen Tracy
- Kristi Keeler
- Lisa Sánchez 9:10-10:20 am
- Mat Erpelding 9:15
- Susan Potucek

Review and approve agenda:

- Motion to approve agenda: Farhana Hibbert
- Second to approve agenda: Kristi Keeler
- Approved by a unanimous vote.

Review and approve previous meeting minutes from July 22, 2021

- Motion to approve meeting minutes: Farhana Hibbert
- Second to approve meeting minute: Kristen Tracy
- Approved by a unanimous vote.

Motion to accept Program Committee’s recommendations for streamlining the formula notice of funding opportunity (NOFO).

- Motion made by: Amy Little
- Seconded by: Kristin Tracy
- Voice Vote (Do not need to roll call): Farhana abstained, all ayes

Motion to accept the Program Committee’s recommendations for American Relief Plan (ARP) funding for the 2021-2022 grant year.

- Motion made by: Char Kramer
- Seconded by: Amy Little
- Vote:

Voting member	Aye	Nay	Abstain
Amy Little	x		
Bill Langer	x		
Charlette Kremer	x		
Colleen Clark	x		
Dirk Marsden	x		
Farhana Hibbert			x
Hillary Blackstone	x		
Kayeloni Scott	x		
Katie Mathias	x		
Kimber Russell			x
Kristen Tracy	x		
Kristi Keeler	x		
Mat Erpelding	x		
Susan Potucek	x		

Motion to elect Kimber Russell as chair for 2022.

- Motion made by: Farhana Hibbert
- Seconded by: Kristi Keeler
- Voice Vote (Do not need to roll call): All ayes, Kimber abstain

Motion to elect Charlette Kremer as vice chair for 2022.

- Motion made by: Farhana Hibbert
- Seconded by: Kristen Tracy
- Voice Vote (Do not need to roll call): all aye, Char abstain

Motion to elect Katie Mathias as second vice chair for 2022.

- Motion made by: Hillary Blackstone
- Seconded by: Kimber Russell

- Voice Vote (Do not need to roll call): all ayes, Katie abstain

Motion to elect Hillary Blackstone as secretary for 2022.

- Motion made by: Colleen Clark
- Seconded by: Kristi Keeler
- Voice Vote (Do not need to roll call): all ayes, Hillary abstain

Strategic Plan Report Outs by Committee:

- Program Committee: Katie reported
- Outreach Committee: Kayloni reported
- Governance Committee: Kristi reported

A motion to conclude meeting made by: Colleen Clark

- Motion seconded by: Kristi Keeler
- Approved by a unanimous vote.

Meeting dismissed by Chair Kimber Russell at 12:29 MST

Minutes respectfully submitted by Hillary Blackstone on October 14, 2021.