

**Serve Idaho Commission Meeting Minutes**  
**April 16, 2020**  
**Via Conference Call**

**Commissioners In attendance:** Amy Little, Bill Langer, Brady Fuller, Bryan Wewers, ~~Carrie Reese~~, Charlette Kremer, Colleen Clark, Dirk Marsden, Doug Brown, Don Heuer, Farhana Hibbert, Jesse Maldonado, ~~Kayloni Scott~~, Kimber Russell, Kirstin Mann, Kristen Tracy, Kristi Keeler, Lisa Sánchez, Susan Potucek

**Staff Present:** Renee Bade, Amy Busch, ~~Jani Revier~~, ~~Kimberly Empey~~, Kristyn Carr

Meeting called to order at 9:34 a.m. by Chair Kimber Russell.

Review and approve agenda:

- Motion to approve agenda: Kristi Keeler
- Second to approve agenda: Kristen Tracy

Review and approve previous meeting minutes from January 17, 2020:

- Motion to approve meeting minutes: Charlette Kremer
- Second to approve meeting minute: Bryan Wewers

Charlette Kremer spoke on the living allowance increase as well as cost of living increase for Peace Corps members and AmeriCorps members, ending service early due to Covid-19.

Kristen Tracy reported on the planning grant funding. They received 2 grant applications: Astegos - alleviating poverty in Idaho through affordable housing. United Way- working with mentoring, tutoring, volunteering and program management. The United Way application was very well put together and thoughtful.

Motion to approve \$50,000 for planning grant for United Way of the Treasure Valley:

- Motion made by: Jesse Maldonado
- Seconded by: Doug Brown
- Vote:
  - o Bill Langer - aye
  - o Brady Fuller- aye
  - o Bryan Wewers - aye
  - o Charlette Kremer- aye
  - o Colleen Clark- aye
  - o Dirk Marsden- aye
  - o Doug Brown- aye
  - o Don Heuer- aye
  - o Farhana Hibbert - aye
  - o Jesse Maldonado - aye
  - o Kimber Russell - aye
  - o Kristen Tracy -aye
  - o Kristi Keeler - aye

- Lisa Sánchez - aye
- Susan Potucek - aye

Motion passed unanimously

Kristyn Carr gave an update regarding the Idaho Department of Labor. She stated that they have a huge workload with the increased number of applicants for unemployment. Continuing trying to meet the demand putting unemployed people to work in food banks and other organizations needing an increased workforce due to COVID-19.

Amy Busch gave an update for the Corporation for National & Community Service. Busy with COVID-19 and the challenges that are being brought to their attention. Monumental changes are being made supporting their grantees, identifying changes needed and implementation. Reviewing FAQs, asking questions, compliance, and nothing falling off the rail. Thanks to Renee for her assistance with this. CNCS is Working full-time until May 11<sup>th</sup> as of now. Travel is suspended at this time. Everything is being reevaluated to do work differently. There is a new Senior Corps grant that was awarded (foster care). Kristen Tracy is their “star recruiter” in identifying organizations to share information and identifying resources.

Jesse Maldonado gave a presentation regarding Idaho’s Brightest Stars. In 2020 there were 71 nominations. 229 attendees, 56 nominees and 9 legislators in attendance. Surveys were conducted after the event and results were reviewed. Staff does not have the capacity to put this event on anymore. Staff responsibilities have shifted and we will need to keep that in consideration moving forward (approximately 200 hours+). Decision was made to table this event until further in the meeting.

Motion was made by Colleen Clark to table this discussion until later in the meeting.

SECONDED BY Susan Potucek

Vote:

- Bill Langer - aye
- Brady Fuller- aye
- Bryan Wewers - aye
- Charlette Kremer- aye
- Colleen Clark- aye
- Dirk Marsden- aye
- Doug Brown- aye
- Don Heuer- aye
- Farhana Hibbert - aye
- Jesse Maldonado - aye
- Kimber Russell - aye
- Kristen Tracy -aye
- Kristi Keeler - aye
- Lisa Sánchez - aye
- Susan Potucek – aye

Motion approved unanimously

Strategic Plan Goals were reviewed and it was decided to remove media presentations from our strategic plan.

Idaho's Brightest Stars re-visit

Motion was made by Colleen Schowalter to allow the staff to move in the direction that they deem fit with Idaho's Brightest Stars.

SECONDED BY Amy Little

Vote:

- Bill Langer - aye
- Brady Fuller- aye
- Bryan Wewers - aye
- Charlette Kremer- aye
- Colleen Clark- aye
- Dirk Marsden- aye
- Doug Brown- aye
- Don Heuer- aye, with question regarding forgoing an awards event next year.
- Farhana Hibbert - aye
- Jesse Maldonado - aye
- Kimber Russell - aye
- Kristi Keeler - aye
- Lisa Sánchez - aye

Motion approved unanimously

Renee shared information regarding America's Service Commission Strengths Accelerator Visit. She stated that this helps meet a standard of compliance and it helps make us a better organization. One of three organizations as a commission overall. The commissioner policy manual was identified as a strength. Criminal history training for subgrantee was a strength as well. It was suggested that the governance committee ensure that the commissioner policy manual items are implemented. The outreach committee will work on implementation of our social media plan.

Expansion was discussed– what can we do to engage individuals 55 & older? What is our next 3 year strategic plan and what can we do to help with this? Develop volunteer engagement strategy and expand corporate engagement. How can we engage AmeriCorps members in building volunteer infrastructure in Idaho?

Charlette Kremer moved that we establish an ad-hoc committee to review strengths accelerator.

Seconded by Don Heuer.

VOTE:

- Bill Langer - aye
- Brady Fuller- aye
- Bryan Wewers - aye
- Charlette Kremer- aye
- Colleen Clark- aye
- Dirk Marsden- aye
- Doug Brown- aye
- Don Heuer- aye

- Farhana Hibbert - aye
- Jesse Maldonado - aye
- Kimber Russell - aye
- Kristi Keeler - aye
- Lisa Sánchez - aye
- Susan Potucek – aye

Motion approved unanimously

Don Heuer, Charlette Kremer, Kimber Russell, Colleen Clark and Dirk Marsden will serve on this ad-hoc committee. Lisa Sanchez is interested in helping with the diversity part of this.

A motion to conclude meeting was made by Dirk Marsden.

Motion seconded by: Charlette Kremer

Meeting dismissed by Chair Kimber Russell at 10:44 a.m.

Minutes respectfully submitted by Kristi Keeler on April 18, 2020.