



Executive Department  
State of Idaho

State Capitol  
Boise

EXECUTIVE DEPARTMENT  
STATE OF IDAHO  
BOISE

**EXECUTIVE ORDER NO. 2023-05**

**ESTABLISHING THE GOVERNOR'S  
COMMISSION ON SERVICE AND VOLUNTEERISM**

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*WHEREAS, there is a compelling need for more civic participation to solve community and state problems and to address many unmet social, environmental, educational, and disaster preparedness needs; and*

*WHEREAS, promoting the capability of Idaho's people, communities, and enterprises to work together is vital to the long-term prosperity of the state; and*

*WHEREAS, building and encouraging community collaboration and service is an integral part of the state's future well-being and requires cooperative efforts by the public and private sectors; and*

*WHEREAS, the development of a National Service Program in Idaho requires an administrative vehicle conforming with federal guidelines as set forth in the National and Community Service Trust Act of 1993 as reauthorized and reformed by the Serve America Act of 2009;*

*NOW, THEREFORE, I, Brad Little, Governor of the State of Idaho, by virtue of the authority vested in me by the Constitution and laws of this state do hereby order:*

- 1. The Governor's Commission on Service and Volunteerism will be known as Serve Idaho with a tag line stating, "The Governor's Commission on Service and Volunteerism."*
- 2. Serve Idaho ("the Commission") is hereby established to advise and assist in the development and implementation of a comprehensive, statewide plan for promoting volunteer involvement and citizen participation in Idaho, as well as to serve as the state's liaison to national, state and community organizations that support the intent of the Serve America Act of 2009 ("the Act").*
- 3. The Commission will be comprised of no fewer than 15 and no more than 25 voting members to be appointed by the Governor in compliance with federal guidelines as described in the Act and as detailed below:*
  - a. The Commission's membership shall include:*
    - i. A representative from a community-based agency or organization in the state;*
    - ii. The head of the state education agency or his/her designee;*
    - iii. A representative from county or city government;*
    - iv. A representative from local labor organizations;*
    - v. A representative from the business sector;*
    - vi. A representative from a national service program;*
    - vii. A representative from the volunteer sector;*
    - viii. An individual between the ages of 16 and 25, who is a participant in or supervisor of a service program for school-age youth or a campus-based or national service program;*
    - ix. An individual with expertise in the educational, training, and development needs of youth, particularly disadvantaged youth;*
    - x. An individual with experience in promoting the involvement of older adults (age 55 and older) in service and volunteerism;*



- k. *To coordinate its functions with any division of the Corporation, that carries out volunteer service programs in the state;*
  - l. *To provide technical assistance to agencies, corporations, and other organizations seeking to develop, strengthen or expand their ability to meet critical needs of the community through service;*
  - m. *To reach out to and partner with national foundations and other organizations that support the intent of the Act and Serve Idaho;*
  - n. *Other activities as determined by the Governor to be necessary for the development and implementation of programs that enhance national and community service;*
5. *Serve Idaho shall reside within the Idaho Department of Labor, and the Department shall serve as the host agency for administration of the Commission. The Director of the Department shall appoint one (1) Commission Administrator and up to five (5) Commission staff members.*
- a. *The Commission Administrator and all Commission staff shall be non-classified employees of the Department.*
  - b. *The Commission Administrator shall select and supervise Commission staff members according to the Department's personnel policies and procedures.*
  - c. *Evaluation of Commission staff members will be the responsibility of the Commission Administrator.*
  - d. *Evaluation of the Commission Administrator will be the joint responsibility of the Director and the Commission Chair.*
6. *The Commission and its activities shall be funded from federal, state, and other revenues appropriated to Serve Idaho. The Commission is authorized to accept funds, including public and private gifts and in-kind services from other state and private entities.*
7. *The Commission shall meet at least quarterly. Failure to attend at least 75 percent of the meetings in any calendar year may result in removal from the Commission. A quorum shall consist of a simple majority of voting members.*
8. *In the circumstance the Commission fails to receive funding from the Corporation for National and Community Service, the Commission will cease to exist.*



  
PHIL MCGRANE  
SECRETARY OF STATE

*IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho in Boise on this 19<sup>th</sup> day of October, in the year of our Lord two thousand and twenty-three and of the Independence of the United States of America the two hundred forty-eighth and of the Statehood of Idaho the one hundred thirty-fourth.*

  
BRAD LITTLE  
GOVERNOR