Name of Reviewer: Click or tap here to enter text.

Planning Grant Applicant: Click or tap here to enter text.

Each application should be reviewed and evaluated based <u>only</u> on the following criteria as outlined in the NOFO and the Application Instructions. Please make specific comments (including page numbers) on areas that are missing or unclear. Additionally, if there are any areas within the application that are outstanding, please note that as well.

Section of Application	Points Awarded	Points Available
A. Executive Summary		0
B. Program Design		50
C. Organizational Capability		25
D. Cost-Effectiveness and Budget Adequacy		25
TOTAL:		100

A. Executive Summary (0 Points but Required)

Applicant should use the template below to complete the Executive Summary. The applicant should not deviate from the template below (bold text added for emphasis only).

The **[Name of the organization]** will have **[Number of]** AmeriCorps members who will **[service activities the members will be doing]** in **[the locations the AmeriCorps members will serve].** At the end of the first program year, the AmeriCorps members will be responsible for **[anticipated outcome of project].** In addition, the AmeriCorps members will leverage **[number of leveraged volunteers, if applicable]** who will be engaged in **[what the leveraged volunteers will be doing.]**

The AmeriCorps investment will be matched with $**[amount of projected match**], $**[amount of local, state, and Federal Funds**] in public funding and $**[amount of non-governmental funds]** in private funding.

Criteria	Yes	No
The applicant followed the template provided.		

EXECUTIVE SUMMARY COMMENTS: Click or tap here to enter text.

<mark>**POINTS AWARDED FOR EXECUTIVE SUMMARY:**</mark> Click or tap here to enter text. **out of 0**
<mark>***Put the Points Awarded here in the table above on Page 1.**</mark>

B. Program Design
1. Theory of Change and Logic Model (24 points)

The Theory of Change shall address:	Yes, It Does	No, It Does Not
The problem is prevalent and severe in communities where the program plans to serve and has been documented with relevant data.		
The proposed intervention is responsive to the identified community problem.		
The applicant's proposed intervention is clearly articulated including the design, dosage, target population, and roles of AmeriCorps members and (if applicable) leveraged volunteers.		
The applicant's intervention is likely to lead to the outcomes identified in the applicant's Theory of Change.		
The expected outcomes articulated in the application narrative and Logic Model represent meaningful progress in addressing the community problem identified by the applicant.		
The rationale for utilizing AmeriCorps members to deliver the intervention(s) is reasonable.		
The service role of AmeriCorps members will produce significant contributions to existing efforts and help develop additional capacity to address the stated problem.		

THEORY OF CHANGE COMMENTS: Click or tap here to enter text.

The Logic Model should depict:	Yes, It Does	No, It Does Not
A summary of the community problem, including the role current or historical inequities faced by underserved communities may play in contributing to the problem.		
The inputs or resources that are necessary to deliver the intervention, including but not limited to: ○ Locations or sites in which members will provide services ○ Number of AmeriCorps members who will deliver the intervention		
The core activities that define the intervention or program model that members will implement or deliver, including: ○ The duration of the intervention (e.g., the total number of weeks, sessions or months of the intervention) ○ The dosage of the intervention (e.g., the number of hours per session or sessions per week) ○ The target population for the intervention (e.g., disconnected youth, third graders at a certain reading proficiency level)		
The measurable outputs that result from delivering the intervention (i.e. number of beneficiaries served, types and number of activities conducted, equity gaps closed). If applicable, identify which National Performance Measures will be used as output indicators.		

Outcomes that demonstrate changes in knowledge/skill, attitude, behavior, or condition that occur as a result of the intervention. If applicable, identify which National Performance Measures will be used as outcome indicators.		

*Note: The Logic Model is a visual representation of the applicant's Theory of Change. Programs should include short, medium or long-term outcomes in the Logic Model. Applicants are not required to measure all components of their Theory of Change. The applicant's performance measures should be consistent with the program's Theory of Change and should represent significant program activities.

In the application narrative, applicants should discuss the community need as it relates to the CDC's Social Vulnerability Index Also in the application narrative, applicants should discuss their rationale for setting output and outcome targets for their performance measures.

Rationales and justifications should be informed by the organization's performance data (e.g., program data observed over time that suggests targets are reasonable), relevant research (e.g. targets documented by organizations running similar programs with similar populations), or prior program evaluation findings.

LOGIC MODEL COMMENTS: Click or tap here to enter text.

POINTS AWARDED FOR THEORY OF CHANGE & LOGIC MODEL: Click or tap here to enter text. **out of 24**

2. *Evidence Base (20 points)*
   *[This section will be pre-filled by Serve Idaho staff.]

Criteria	Points Awarded	Points Available
Evidence Tier:		12
Evidence Quality		8

EVIDENCE BASE COMMENTS: Click or tap here to enter text.

POINTS AWARDED FOR EVIDENCE BASE: Click or tap here to enter text. **out of 20**

3. *Notice Priority (0 points, but required)*

Criteria	Yes	No
The applicant proposed program fits within one or more of the AmeriCorps funding priorities and meets all of the requirements within that bullet/section as outlined in the A.2 Funding Priorities section.		

COMMENTS: Click or tap here to enter text.

POINTS AWARDED FOR NOTICE PRIORITY: 0 out of 0

4. Member Experience (6 points)

This section shall contain the following elements:	Yes, It Does	No, It Does Not
AmeriCorps members' service will provide them opportunities to develop as leaders.		
AmeriCorps members will gain skills as a result of their training and service that can be utilized and will be valued by future public health employers after their service term is completed.		
AmeriCorps members receive additional benefits.		
Description of the demographics of the community served and plans to recruit AmeriCorps members from geographic or demographic communities in which the program operates. This could include but not limited to the following historically underserved, under-represented, and disadvantaged populations of: a. Communities of color b. LGBTQ+ (Lesbian, Gay, Bisexual, Transgender and Questioning) communities c. Individuals with varying degrees of English language proficiency d. Individuals with disabilities e. Veterans and military family members as volunteers		
Description of how the organization will ensure its project engages a diverse and inclusive group of members.		
The applicant's organization and/or program has a diversity, equity, and inclusion council or similar mechanism that seeks to diversify its staff and board and create a supportive and safe environment as well ensure that its programming is culturally and community appropriate.		

MEMBER EXPERIENCE COMMENTS: Click or tap here to enter text.

==**POINTS AWARDED FOR MEMBER EXPERIENCE:**== Click or tap here to enter text. **out of 6**

Program Design Scoring Section	Points Awarded	Points Available
1. **Theory of Change & Logic Model**		24
2. **Evidence Base**		20
3. **Notice Priority**		0
4. **Member Experience**		6
TOTAL:		50

*Put the Points Awarded in this table in the first table on Page 1.

C. Organizational Capability

1. Organizational Background and Staffing (13 points)

This section shall contain the following elements:	Yes, It Does	No, It Does Not
The organization details the roles, responsibilities, and structure of the staff that will be implementing, providing oversight, and monitoring the program.		
The organization has created pathways to good-quality public health-related careers through onsite experience and training (including pre-apprenticeship or registered apprenticeship programs, work experience and job training programs, and other workforce training and development programs).		
The leadership and staff of the organization has the same lived experience as the beneficiary population and/or community being served.		
The applicant's (organization's or institution's) definitions of diversity, equity, inclusion, and accessibility demonstrate the organization is engaged in related to diversity, equity, and inclusion. This can include the inclusion of diversity on the Board of Directors, agency staff and leadership, and/or volunteers.		

ORGANIZATIONAL BACKGROUND & STAFFING COMMENTS: Click or tap here to enter text.

POINTS AWARDED FOR ORGANIZATIONAL BACKGROUND & STAFFING: Click or tap here to enter text.
out of 13

2. Compliance and Accountability (8 points)

This section shall describe the following elements:	Yes, It Does	No, It Does Not
The extent to which the organization has a monitoring and oversight plan to prevent and detect non-compliance and enforce compliance with AmeriCorps rules and regulations including those related to prohibited activities and criminal history checks at the grantee, subgrantee (if applicable), and service site locations.		
The extent to which the organization has an effective mechanism in place to report, without delay, any suspected criminal activity, waste, fraud, and/or abuse to both the AmeriCorps Office of Inspector General and AmeriCorps and a plan for training staff and participants on these reporting protocols.		
The extent to which the organization has sufficient policies, procedures, and controls in place to prevent, detect, and mitigate the risk of fraud, waste, abuse, and mismanagement, this can include an assessment of appropriate segregation of duties, internal oversight activities, measures to prevent timekeeping fraud, etc.		

COMPLIANCE AND ACCOUNTABILITY COMMENTS: Click or tap here to enter text.

==**POINTS AWARDED FOR COMPLIANCE & ACCOUNTABILITY:**== Click or tap here to enter text. **out of 8**

3. *Member Supervision (4 points)*

This section shall contain the following elements:	Yes, It Does	No, It Does Not
AmeriCorps members will receive sufficient guidance and support from their supervisor to provide effective service.		
AmeriCorps supervisors will be adequately trained/prepared to follow AmeriCorps and program regulations, priorities, and expectations.		

MEMBER SUPERVISION COMMENTS: Click or tap here to enter text.

==**POINTS AWARDED FOR MEMBER SUPERVISION:**== Click or tap here to enter text. **out of 4**

Organizational Capability Scoring Section	Points Awarded	Points Available
1. Organizational Background & Staffing		13
2. Compliance & Accountability		8
3. Member Supervision		4
TOTAL:		25

*Put the Points Awarded in this table in the first table on Page 1.

D. Cost-Effectiveness and Budget Adequacy (25 points)

This section shall contain the following elements	Yes, It Does	No, It Does Not
Budget complies with the Application Instructions found here. (See Appendix B and C)		
Applicant identifies sources of any additional revenue to support the program in the Source of Funds section of the budget (if applicable)		
The cost per MSY is equal to or less than the maximum cost per MSY (See Section D.6.a.2). Proposed budgets that exceed the maximum cost per MSY will be considered unresponsive to the application criteria.		

COST-EFFECTIVENESS & BUDGET ADEQUACY COMMENTS: Click or tap here to enter text.
==**POINTS AWARDED FOR EXECUTIVE SUMMARY:**== Click or tap here to enter text. **out of 25**
*Put the Points Awarded here in the table above on Page 1.

Signature of Reviewer:

Date: Click or tap here to enter text.