

Serve Idaho Governor's Commission on Service and Volunteerism

Notice of Public Meeting/Executive Board Meeting Minutes

**Idaho Department of Labor – 317 W. Main St.
Boise, Idaho 83735
2 West Conference Room**



Meeting convenes on July 12, 2016 at 3:30 p.m.

In Attendance: Renee Bade, Pat Eriksen, Char Kremer, April Durrant, Heather Luff, Doug Brown, Carrie Reese, Jade Rodgers

Not in Attendance: Bill Langer, Kristen Tracy

Meeting started at: 3:40pm

Welcome

Approval of Executive Board Minutes from Prior Meeting

April was not at prior meeting

Motion to approve: Char Kremer

Seconded: Carrie Reese

Motion Carried

Review Commission Meeting Agenda

Overview of the July 13, 2016 Commission Meeting Agenda by Pat Eriksen

Motion to approve: Carrie Reese

Seconded: Doug Brown

Motion Carried as read

Commission Support Grant Status

- See the Budget as Renee reviewed it
- Match is looking good \$124,000.00 this year
- T&TA funds from CNCS to bring on new member \$90,000.00
- Miscalculation – bought back some grant funds – PCEI funded with them accounting error resulted in \$62,000.00 error found June 24, 2016. No internal system. Have updated their policy and procedure to prevent this from happening in the future.
 - Renee will include this narrative from her notes.
 - **Need commission approval to move these funds**
 - Policy and Procedures are a great addition also Heather created a new spreadsheet

- Support Grant Status all approved except Parma School District – poorly done and over MSY's

Standing Committee Updates

- Marketing (Carrie Reese)
 - Nick Wright concluded internship July 1, 2016
 - Facebook likes up 17%
 - Networking
 - PSA
 - Three Colleges followed through with campaigns (ISU, BSU, UI)
 - U of I did not follow through of the three
 - Presentations were very well received to Ken Edmunds
 - Next Fall doing Volunteer to Career PSA's this Fall
 - Website will be launched in the Fall (Serve Idaho Website)
 - We are going into the second year of the state plan will be discussed in October
- Membership (Kristen Tracy)
 - Updated the new commissioner orientation
 - Kristi Keeler – Char gave overview – See application – Should be approved by the commission tomorrow
 - Executive recommendation – approve
 - Kimber Russell-Simmons – Renee Bade gave overview -See application – Should be approved by the commission tomorrow
 - Executive recommendation – approve
 - Looking for another youth commissioner but other than that we are doing great. Must be the ages of 16 and 25.
- Program (Doug Brown)
 - All committee were present on the new grant meeting.
 - Parma School only one not approved
 - Refer to minutes from that meeting
 - Disallowance policy submitted needed clarification. Made changes this is the updated version

Ad Hoc Committee Updates

- Bylaws – Renee Bade
 - Renee will input into this from her notes (changes between roles of employees and commissioners)
 - Procedures
- Brightest Stars January 16, 2017 at BSU in the Simplot Ballroom
 - Working hard on nominations – forms are ready to go
 - Michelle Edmunds MC

- Ahead more than last year
- Executive meeting via telephone on Thursday or Friday prior to Brightest Star
- Commission meeting the Tuesday after and attend both events
- 2016 Conference Review
 - Theme – Recruit and Retaining Retires
 - BSU – Free
 - Feb 14, 15 2017
 - 8% off top on food
 - Great cost savings
 - Parking code for all attendees
 - Hotels or BSU providing shuttles
- Disaster – Don had surgery today so won't be there
 - Avoid heat stroke at all costs.

Other Items – Very busy morning and afternoon.

Adjourn

Moved: Char

Seconded: Carrie

Meeting ended at: 4:29pm