

Commission Meeting Minutes

April 13, 2017

TownePlace Suites Boise (208) 429-8881

1455 S. Capitol Blvd. | Boise ID 83706

Attendees: Charlette Kremer, Jesse Maldonado, Colleen Schowalter, Judy Bittick, Kara Brascia, Doug Brown, Patricia Eriksen, Henry Henscheid, Donald Heuer, Mike Jensen, Kristi Keeler, William Langer, R. Dirk Marsden, ~~Camille McCashland~~, Mary Jane Miles, Carrie Reese, Kimber Russell-Simmons, Kristen Tracy, Bryan Wewers, April Durrant, ~~Ken Edmunds~~, ~~Lori Hendon~~, Ben Quintana, ~~Roy Valdez~~, Renee Bade, Heather Uhi, Kirstin Mann, Jade Rodgers

- **Call to order at 9:02 AM, Charlette Kremer, Commission Chair**
 - Review and approve previous meeting minutes (1/19/17)
 - Kara was here, revise minutes.
 - Motion to approve as corrected: R. Dirk Marsden
 - Second: Bryan Wewers
 - Motion: approved
 - Review and approve meeting agenda
 - Motion to approve as read: Don Heuer
 - Second: Kristi Keeler
 - Motion: approved
- **AmeriCorps Membership Moment, Katie McKenzie, Future in Action AmeriCorps**
 - Serving in Emmett and focusing on dropout prevention and college readiness. She has a lot of experience that helps her to mentor students. Katie shared photos from her year so far. She has gone to remote schools, held college and career fairs, and made it possible for students to visit local college campuses.
 - She let us know that 14 of their 24 seniors are going to attend CWI. Many of these seniors are first generation college attendees. Katie has also planned to meet with these students throughout the summer to help with transition from HS to college.
 - Katie also participates in student community council.
 - Katie's favorite part is building relationships with the students. She loves inspiring them and giving them hope for their future.
 - Dirk mentioned partnering with Unions for technical training/ apprenticeship.
 - Katie would love to be an art/tech teacher. She is leaving her short term goal open. She is considering being an AVID Tutor or working part-time at her school.
- **America's Service Commission Presentation & Legislative Updates, Tom Branen**
 - Tom used to be the Idaho Program Officer. Has been with ASC for 12 years, and was previously a VISTA.
 - Federal Appropriations Process Overview
 - Setting funding priorities is more than money but also setting up policy and priorities for current admin.
 - Annual appropriations bill is what funds our CNCS program.
 - Usually budget committee sets total level of appropriations. However, with the budget control act of 2011 it put the gov on a track to reduce spending by 1 trillion.

Commission Meeting Minutes

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This cuts across the spectrum. The congress over the last 4 years has superseded this act to raise the caps. This budget deal expires after FY17 so we go back to caps.

- There are 12 subcommittees within appropriations.
- Recommendations were made. FY17 House 161.6, Senate 161.9 Billion for 302(b) allocations. There is a log of important organizations along with CNCS receiving this funding.
- Tom provided a quick overview of the congressional appropriations committees. (See Slides)
- Also provided committee members of Health and Human Services, Edu, and Related Agencies (see Slides) for both Senate and House.
- House Markup of CNCS: in July 2016 (see slide for info). First time House proposed higher budget than senate.
- Senate Markup of CNCS: (see slide for info). They provided less funds. The eliminated the social innovation fund (50 million) and reduced National Service trust and subtitle H went down by ~1 million. Though they raised Commission funding.
- Per Renee Social innovation funding is pretty minimal in Idaho.
 - Social Innovation fund isn't the best tied to National Service like our other programs and it is fairly new. This may be something we reform to better fit in with our other programs.
- Tom encouraged the commission to invite Mike Simpson out to CNCS events. Even having his staff come out is great as they are the ones advising them. Tom has contacts of all of Simpson's staff that he can share.
- Discussed Continuing Resolution (CR) Bill (see slide for info)
 - House and Senate is on break right now. They would have to do another budget deal to raise caps for both domestic and foreign to meet presidents proposed funding.
 - OMB did share (or leaked) where they did want to make cuts and it showed eliminating CNCS. Cutting 377 million from state and national AmeriCorps and 62million from VISTA 86 million from Foster Grandparents and 19 million from RSVP, and 170 million from National Service Trust and 50 million from Social Innovation fund. (See further details on slides)
 - Tom visiting with staff appropriations person yesterday. They think that most likely we will have an omnibus. Other option is short term CR or say forget it and do CR for the rest of the year. However, staff feels that CR is not on the table "Omnibus or Bust".
 - President could Veto the bill.
 - Omnibus – taking 12 appropriations bill and make into 1 and vote.

Commission Meeting Minutes

April 13, 2017

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- They could also have an option of using the war contingency funds they have instead of taking funds from other agencies. So it doesn't break bipartisan where equal amount of funding for defense needs to be provided to non-defense programs.
- They are working hard to avoid government shutdown. The Omnibus they are looking at is more in line with the proposed budget from the senate. (\$3 million gain for state commissions) (see more details in slides)
- On March 16th President Trump released his "America First Budget". This eliminates CNCS. (See slides)
 - CNCS was part of 19 agencies that were recommended for elimination.
 - This was in a "Skinny Budget" not a line item. Full budget should come out in May.
 - That budget does not fit into the framework of the Budget Control Act of 2011. They can't add 54 billion to defense without changing legislation to allow caps to go up. (See slides for details of votes)
 - This could lead to an impasse that may cause major delays and disruptions to FY 2018. (See slide).
 - Tom lets us know that it is our responsibility as stewards of federal funding to educate the public. (see slide)
 - Kristen asked what a hybrid CR/Omnibus was: Tom stated it was "Cromnibus". He knows from conversation from Senate staff that they really want Omnibus for labor H (where CNCS falls). He hasn't seen momentum for CR/Omnibus, but it isn't out of the realm of possibility.
 - Kristen asked looking at FY17 supplemental, do you think this would carry over to FY18. We are looking reauthorizations. Technically once you get appropriated you get authorized. Corporation currently leverages 2 billion annually.
 - If you read Paul Ryan antipoverty plan it reads like an AmeriCorps application. Encouraging early child hood education, etc.
- Tom will send Mike Simpson's staff contact information to Renee and she will send out to Commission.
 - Something we should tout more: 1% of our nation has skin in the game. It is time for all of us to serve whether it's in the military or with AmeriCorps.
 - Tom talks to Republican members who say they are really behind AmeriCorps; low cost and high return. A good investment in the community. We need to continue to educate our community.
 - Mary Jane (chair of Nez Pierce Tribe). Tribe depends on grants to make community secure. She is concerned about initiating volunteer program and then funding is removed. They rely on these volunteers. She is concerned how air strikes are going to affect minorities like the Native Americans. She read that meals on wheels being

Commission Meeting Minutes

April 13, 2017

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cut and that would be devastating to their community. Mary Jane stated that she is really concerned but thanks Tom for his detailed report.

- Tom responded: he has had a lot of conversations, hosted legislative day (education). The President's budget hadn't come out, but had seen the NY times story that CNCS was being cut. From their conversations with the legislatures everyone felt reassured. There is a lot of support for CNCS. The chair of appropriations is also very supportive of national service.
- There are a lot of barriers to the President's proposed budget. Including current policy and legislatures. But we can't rely on that. We need to reach out to our legislatures and community to educate about CNCS and rally support. Make sure your legislatures know about your local CNCS programs.
- April asked if anyone has reached out to White House staff to learn about CNCS programs and come out and see them in action.
 - Tom responded: He has a package prepared to share with domestic policy council members. Unfortunately, they don't have the staff in place yet. They have been reaching out. We are not even at 100 days yet in this admin. And we are not a priority. However, we are ready and poised to talk to them when we get the opportunity. We are in those communities that the President talked about helping.
- Tom has been invited to provide a briefing to the National Governor's association. This is important to the new admin, but this is good for our governor's to know as well. Hopefully this will lead to further advocacy from Governors.
- Invite your legislature out to your sites. This will not only provide them with education about CNCS, but also is a great opportunity for the legislature for photo opportunity and rally support from their constituents.
- April stated that we need help to connect dots. Some legislatures state that helping the community is what nonprofits are for, but these nonprofits will be closing their doors without CNCS. Tom agreed.
- A few things we are doing:
 - Commissioner sign on letter
 - Governor delegation letter
 - Asked each state commission to send impact report
 - Have a few governors huddling up thinking of creating a letter to send to the white house
- Don commented that he feels that it is a travesty that folks feel we are being paid as volunteers, but the \$1000/ month is only a living stipend. He also commented on the criticism about background checks.
- Tom relayed a Washington DC phrase "If you're not at the table, you're on the menu". So we are working hard to be at the table.

Commission Meeting Minutes

April 13, 2017

TownePlace Suites Boise (208) 429-8881

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- **Morning break at 11:08 AM**
- **Reconvene at 11:25 AM**
- **Report Outs**
 - Chair's Report, *Charlette Kremer*
 - Char stated that in her Chair's report she would like to hear from the commissioners at each meeting what outreach we have done.
 - Char said that she attended the Moscow Nonprofit Round Table – She passed out info about Bidders workshops, VolunteerUnited, and high-level description of AmeriCorps.
 - Char and Jesse did outreach to Lewiston city council to present winner with IBS Student Volunteer award.
 - Don stated that Les Connors (AmeriCorps VISTA) is at the Treasure Valley Coalition Resource Fair to talk about AmeriCorps.
 - Kimber spoke with HRATV (Human Resource Association of the Treasure Valley) about employers of national service.
 - Mary Jane – a few NCCC teams have come to help her community. But she also stated her grant writers are looking into seeing how they could involve their seniors in AmeriCorps.
 - Don asked for photos about tribe participation for marketing. Char will get stuff to Renee.
 - Pat's mayor participated in Mayor's Day but did not sign up.
 - Kristen discussed future opportunity at Dennis Technical Education Center to promote AmeriCorps.
 - Renee gave shout to Bill and Carrie who engaged many nonprofits in Coeur d'Alene advertising Bidder's Workshops.
 - Doug and Ben went to Mayors Day and Doug went with Renee and staff to meet with Simpsons staff.
 - April also went to Idaho Falls and met with Legislatures.
 - With no objection, Char is going to send the letter the commissioners signed to 4 Idaho legislatures.
 - VISTA/Senior Corps Update, *April Durrant*
 - Fiscal Year 2017/2018 Budgets
 - CNCS is still on a continuing resolution until April 28, 2017. We anticipate either another continuing resolution or a budget to be passed before the expiration of the current CR. The transition team for the President has not landed at CNCS and we have received no instructions from OMB. Both the FY17 and 18 budgets are proposals and must be acted upon by Congress.

Commission Meeting Minutes

April 13, 2017

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We are still “chopping the wood” in front of us and continuing to serve communities and individuals.

- Mayor, Tribal and Counties Day 2017
 - Wow! What an incredible response we had for Mayor’s Day this year. Thank you to Char, Jesse, Kayla, the Serve Idaho staff and all our other AmeriCorps, VISTA, and Senior Corps projects who participated. Thanks to Mary Jane as well, she was our first ever tribal council member to sign up supporting national service. Well done everyone and thank you all for your commitment and hard work in supporting national service around the state of Idaho. You all are the BEST!
- State Office Updates
 - The State Office recently launched our Twitter page and hopes to use social media as a way to spread the word about great things happening in Idaho, opportunities for national service members and grantees, and to share items of importance from a national perspective. We hope to also be able to cross promote items with Serve Idaho and our other partners.
 - We are currently in the process of the RSVP expansion grant review. Most CNCS employees are engaged in this activity until well into June 2017. In Idaho, our only unserved county is Idaho County and we hope we have some solid applicants who apply for the available funding.
- AmeriCorps VISTA
 - We are currently in VISTA project development talks with the Idaho Department of Corrections on a reentry program; for 6 standard members and 1 cost share member who will work on the reentry mentoring program in all 7 regions of the state. We are also working with the Praise God Temple in Pocatello to develop a homeless supportive housing program called Big Momma’s House with 4 standard VISTA members. We are also working with the Community Food Basket in Idaho Falls, as well as two housing providers as possible programs.
 - Thanks to Kirstin and the Serve Idaho team for allowing me to attend the Boise AmeriCorps Bidders Conference and present on the VISTA program. We have already had several people reach out from the meeting and look forward to some possible programs beginning at the end of 2017 and the first of our FY2018. Please continue to send people our way that may be a good fit for our resources.

Char talked to director of CASA program and mentioned it would smart for them to write a VISTA grant. They just hired someone new and she was hoping they will be able to put that together.

- Idaho Department of Labor Update, *Roy Valdez*

Commission Meeting Minutes

April 13, 2017

TownePlace Suites Boise (208) 429-8881

1455 S. Capitol Blvd. | Boise ID 83706

- Report provided by Renee
- IDOL was also included in Presidents Skinny Budget and face 20% budget cut in Federal USDOL.
- Program Manager's Report, *Renee Bade*
 - Bidders Workshops Report, *Kirstin Mann*
 - Commissioners have a list of bidders workshops, who has or will be attending. This is a full day workshop. First 2 hours is a general overview of AmeriCorps and the second ½ of the day is workshop (Theory of Change and Logic Model).
 - Kirstin thanked everyone for their reach out so far. We still need Pocatello and Twin Falls outreach. We need at least 5 organizations attending to make it worthwhile.
 - Kirstin also handed out talking points for workshops.
 - Colleen asked about developed matrix to measure success of program.
 - Funding Update (See Slides)
 - The Office of Management and Budget has proposed \$17.9 billion in specific spending cuts to offset higher proposed defense and border security spending in the current fiscal year FY 2017, according to a document recently floated to the press.
 - A list of cuts was shared with some Republican lawmakers; the White House budget office suggests the following funding levels for CNCS programs
 - AmeriCorps State*National – \$8 million (A \$377 million cut from the current \$386 million)
 - AmeriCorps*VISTA – \$30 million (A \$62 million cut from the current \$92 million)
 - Foster Grandparents - \$21 million (A \$82 million cut from the current \$107 million)
 - RSVP - \$30 million (A \$30 million cut from the current \$49 million)
 - Senior Companions - \$9 million (A \$36 million cut from the current \$45 million)
 - National Service Trust - \$50 million (A \$170 million cut from the current \$220 million)
 - Social Innovation Fund - \$0 (Eliminates the \$50 million fund)
 - Funding Scenarios:
 - #1: Congress approves clean short-term resolution to keep government open longer for talks to take place.

Commission Meeting Minutes

April 13, 2017

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- #2: Pass current CR – which would keep funding levels the same as 2016
- #3: Pass omnibus – which would include \$8.5 million in additional funding for state commissions
- #4: Government Shutdown – where appropriations committee would go in and make adjustments. This would be most concerning for CNCS.
 - Commissions would operate as normal off of \$125,000 appropriation that was approved. Payments would still be processed through PMS.
 - Programs would operate as normal off of amounts approved in July 2016.
 - CNCS would close down – this would include our grants officers, program officers and state program directors
 - If a government shutdown does occur, it will be my recommendation to Karina to hold off removing the administrative costs out of the budget until the CR is passed (also we will be unable to do this given our grants officer approves these in the system). This would allow us to keep staff on board for as long as possible. We have spent \$32,400 of the commission support grant as of the end of February, so I anticipate we would have ample funding to keep staff on board as long as we watch our spending.
- Georgia Dimick Completes Commission Appointment
- Idaho Nonprofit Center Regional Forums
 - Kirstin Mann presented on Volunteer Management
 - Pocatello, Boise, Coeur d’Alene
- Treefort Partnership was successful
- Idaho Volunteers
 - This year it will only be in the Treasure Valley.
 - 2 pronged – encourage nonprofits to post on VolunteerUnited and to direct volunteers to VolunteerUnited to sign up for volunteer opportunities.
 - Interactive volunteer experience around September 11
 - What is Serve Idaho’s role in September 11th national day of service?
 - Renee said that previously we relied heavily on our members to promote this event as it is a CNCS event. However, this is hard because it falls on the first week of their service. We are hoping this event will push this event back out to the community.

Commission Meeting Minutes

April 13, 2017

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- Financial Report, *Renee Bade*
 - Administrative Funds: Staff Salaries and Commission Operations.
 - We are being frugal and strategic in case we have to live off of current funding for longer than planned.
 - Training and Technical Assistance Funds: Kirstin operates off of.
 - Have spent half of allocated funds as of Feb. and have till June to spend. Are appropriated from FY16 funds.
 - There are talks of this increasing (Train and Tech funds)
 - Match
 - We are required to match dollar for dollar on our grant. Have matched a little less than 87K so far this year.
 - Jade found additional match that we had originally missed from FY16.
 - DOL continues to provide matching funds as well. Last year we went over, but that will most not likely happen this year. We are meeting quarterly with IDOL accounting for budget review and appropriations.
 - When are subgrantees submit reimbursement request we take a 1% off the top. We had taken this, put it in an account, but never tracked what grant it was with. We discovered this last year and returned the ~50K to CNCS. This shouldn't have an impact on us since we have Training and tech funding.
 - We are now tracking the 1% appropriately so we can use and return when needed if money is left over.
- Program Report, *Heather Uhi*
 - Site Visits
 - If you are interested in joining the Serve Idaho staff on site visits in your region, please let the staff know.
 - Typically, Commissioners will conduct member or site supervisor interviews, which staff would be glad to send out if you are interested.
 - Upcoming Site Visits
 - May 3rd: Lewis-Clark Service Corps; Lewiston
 - July 28th: Student Conservation Association; desk audit, phone interviews
 - Highlights from Programs
 - Student Conservation Association
 - Their program begins May 14th, so they have not yet started this program year.

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- They will be starting their 9th season this year, with their organization celebrating its 60th anniversary (founded in 1957)!
- Since 2009, the Idaho program has fielded 148 AmeriCorps members, and provided leadership and employment opportunities for 14 seasonal staff over that time.
- They have contributed over 130,000 hours of service to public lands and communities in Idaho.
- They have hired a seasonal staff member, Emma Stanley.
- She was an AmeriCorps member in their 2016 program year. She gained peer leadership skills by leading her co-members performing rangeland surveys, fuels reduction projects, and trail maintenance, and built new skills in utilizing hand tools, cross-cut saws, chainsaws, heavy rigging equipment, GPS units, and Leave No Trace outdoor ethics throughout the season. She showed great enthusiasm throughout the year for the stewardship projects she was working on and came to love the mountains, rivers and rugged country of central Idaho.
 - Emma returns this year as a staff member for SCA and will help to mentor and instruct our new group of young adults in 2017. She hopes to use her AmeriCorps experience from last year to build a positive and successful experience for this year's members, and build on a budding career in conservation and public land management.
 - Emma is a great example of the opportunities, skills, and experiences that AmeriCorps and SCA provides to young adults, and how AmeriCorps experiences can directly lead to employment after a service term.
- Idaho Healthcare for Children and Families
 - Pictures show members teaching children about nutrition, the Hands On Water lesson to learn about water filtration for children, and the "Give Kids a Smile" event where dental hygienist students work on disadvantaged children's teeth for free
- Criminal History Check Disallowances
 - IHCF has paid their \$3,000 disallowance for the 2015-2016 Program Year and the \$250 disallowance for the 2016-2017 Program Year. Corrective action has been taken for both years.
 - LCSC may face a small disallowance for 2016-2017, and further investigation will be completed at the spring site visit.

Commission Meeting Minutes

April 13, 2017

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- SCA has paid their \$1,750 disallowance for 2015-2016, but we are waiting on corrective action still (staff member's background check needs to be completed).
- **Lunch break at 12:30 PM, Team Building, Jade Rodgers**
- **Reconvene at 1:30 PM**
- **Standing Committee Report Outs**
 - Marketing, *Chair Kimber Russell-Simmons*
 - Had their first meeting 1.5 weeks ago.
 - Design brochures for Human Resources and Organizations to roll out volunteer opportunities for their employees and how it benefits their organizations.
 - Also creating a brochure for volunteers and for senior volunteers. Jade is helping us to compile data. Kara found already completed brochures by other entities.
 - We are going to do a service learning project; however, the class we were going to use over the summer has been canceled. The premise is for them to develop a toolkit for HR departments to retain employees and encourage employee volunteerism.
 - Now we are looking at fall classes. If we can't find that then we will look at already found toolkits and modify for us.
 - Membership, *Chair Henry Henscheid*
 - Get commissioner orientation updated. This has been completed.
 - Renee will share with commission, but it is posted on the website.
 - Commissioner headshots
 - Look at new youth commissioner
 - Obtained an Ex Officio member from Amy Little. Application has been approved.
 - Looking for legislative members
 - John Ruschee
 - Rep. Wendy Hornman
 - Developing policy and procedures for interviewing and vetting new potential commissioners
 - Try and develop a mentoring program for new commissioners
 - Program, *Chair Mike Jensen*
 - Mike thanked Kirstin for Bidders Workshop and Heather for what she does.
 - Mike will be sending out an email to committee Monday. They are going to have their first meeting May 11th.
 - They will go over what staff reviews with new applicants and outreach.

Commission Meeting Minutes

April 13, 2017

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- Future in Action AmeriCorps program has withdrawn their 2017-2018 Grant Application.
 - Mike reviewed the other applicants will have the ability to absorb additional funds, but only two programs have requested additional monies.
 - Mike reviewed how much grant money we will need to send back to CNCS and requirements for current awardees to apply for additional funds.
- Mike thanked Doug Brown for taking care of all the hard business before he took over.
- **Ad Hoc Committee Report Outs**
 - Serve Idaho Conference, *Chair Kara Brascia*
 - Successful Conference
 - Char asked about feedback regarding AmeriCorps Day. Jade said survey provided great feedback.
Char stated that Judy Bittick is our new chair for 2018 conference.
 - Tentatively, we have 14th and 15 of March reserved at the BSU SUB, in the Jordan Ballroom (same as 2017 conference), but will take the 6th and 7th if they become available.
 - Idaho's Brightest Stars, *Chair Colleen Schowalter*
 - It was a success.
 - Dirk Marsden will be chair for 2018.
 - By-Laws, *Chair Kristen Tracy*
 - No updates. All revisions needed were completed in October 2016.
 - Disaster, *Chair Don Heuer*
 - Exercises previously been focused on Earthquakes.
 - Our scenario today will be practicing for an active shooter.
 - Don also discussed flooding and asked us to be cautious while driving and looking out for water.
- **Miscellaneous Section**
 - Char encouraged commissioner to watch hearing and findings with CNCS. The more info we have the better.
 - Kristen seconded that commissioners watch this video for a new perspective on CNCS opponents' views.
 - Char subscribed to an online newsletter for volunteer managers. Message in newsletter that CNCS is considering no longer collecting data on volunteering but only on civic life.
 - Colleen asked about stats of ROI from AmeriCorps. Jade showed where this is on CNCS
 - Programs – NS in your state – Idaho – Right Side Reports (Idaho Full Report) (web path on CNS.gov)

Commission Meeting Minutes

April 13, 2017

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- This provides information about education award but not what Colleen was asking. Colleen will work with April and Kayla to get needed information.
- **Afternoon break at 2:36 PM**
- **Reconvene at 3:15 PM**
- **Volunteer United Updates, *Hannah Staller & Robynn Browne***
 - Robynn Browne presented Char with appreciation plaque for the entire commission
 - Thanks to partnership with Verified Volunteers, VolunteerUnited.org is a one-stop shop for nonprofits.
 - Volunteer Portal (essential virtual volunteer coach for first time volunteers). This will go live in a few months.
 - Hannah Staller discussed platform for Idaho Volunteers project – creating lifelong Idaho volunteers.
 - They have potential for emergency module add-one. Volunteers can post their skills that could be used in an emergency. And then emergency organizations can search for those specific skills and get connected with the volunteers.
 - Have plan to take VolunteerUnited to Treasure Valley school. Students can track hours for their school.
 - Sandpoint Community Center is promoting the site. They realized their community needed a site like this. They're pairing this site with Volunteer Management training, recruiting, etc.
 - Dirk Marsden asked where Hannah came from. Hannah worked at a foundation in Colorado and had an education background in English Literature.
 - As part of building out agency resources they are creating 1 minute videos to assist with FAQs. Ched Case is who they are working with for these video tutorials.
 - Jesse Maldonado expressed concern that there are not enough opportunities statewide. There seems to be a disconnect between other statewide United Ways and Treasure Valley United Way.
 - Char Kremer asked that VolunteerUnited information be shared with our Program Directors so they can post AmeriCorps Opportunities.
 - Kara Brascia asked that commissions reach out to local nonprofits in their area and that United Way provide talking points about United Way.
 - Kimber Russell-Simmons asked if it was mobile friendly. Yes, it is.
 - Kimber also asked if there would be an App for it. Hannah said it is not in the works.
 - Robynn Browne finished the presentation asking for our partnership again.
 - Char Kremer asked if a volunteer can put in their interests and get matched to opportunities.
 - Hannah said volunteers select their interests and a few agencies and then they get emails with new volunteer opportunities.

Commission Meeting Minutes

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- **Volunteer United Discussion & Funding Vote, *Chair Charlette Kremer***
 - Discussion
 - Will we be able to market our events on their eventually? Yes
 - It was recommended to go forward with reaching out to our local United Ways and nonprofit agencies and our program directors.
 - Kimber discussed how this is a great opportunity for business as well, not just businesses. Colleen mentioned that some businesses with already established volunteer programs won't want their employees to re-register on another online system.
 - Colleen asked about concerns on funding. Renee stated that Robynn understand are situation and that we can approve with stipulations of our budget being appropriated.
 - Motion to fund \$5000 to VolunteerUnited website when funds are appropriated by Congress for 1 year: Made by R. Dirk Marsden
 - Seconded by Pat Eriksen
 - Motion approved
- **Wrap Up and Closing Comments, *Chair Char Kremer***
 - Char reminded commission about upcoming town halls.
- **Adjourn at 4:17 PM**
 - Motion: Pat Eriksen
 - Second: Don Heuer
 - Motion Approved