

**Serve Idaho Executive Committee Meeting Minutes**  
**Wednesday May 12, 2021**  
**3:00 – 4:00 PM (MDT)**

Meeting Called to Order: 3:01pm

In attendance:

- ~~Amy Little~~
- Amy Busch
- Brady Fuller
- Colleen Clark
- ~~Danilo Cabrera~~
- Hillary Blackstone
- Kayeloni Scott
- Kimber Russell
- Kristen Tracy
- Kristi Keeler
- Kristyn Carr
- Renee Bade

Motion to Approve Executive Committee Meeting Agenda:

Motion: Kayeloni Scott

Second: Kristen Tracy

Motion carried.

Motion to Approve January 14, 2021 Executive Committee Meeting Minutes:

Motion: Hillary Blackstone

Second: Kristi Keeler

Motion carried.

Motion to Approve May 24, 2021 Commission Meeting Agenda:

Motion: Kristi Keeler

Second: Kristen Tracy

Motion carried.

Output Updates:

- G1.01 Output A, B, C: Goals halted due to pandemic and challenges schools are currently facing.
- G2.01 Output A: Kristen Tracy (Program Chair) recommended treating this year as an experimental following the pandemic. Renee shared that we have seen an increase in members, and Colleen added that the fiscal year and recruitment year do not align, so we need to take that into account.
- G2.01 Output B: Habitat for Humanity applied and was selected!
- G3.01 Output A: Kayeloni Scott (Outreach Chair) said the committee is going to address this at their next meeting.
- G4.02 Only Output: Renee shared the success of having local media outlets pick up our VISTA Project and share within their communities. Kayeloni mentioned encouraging commissioners to share press releases within their own circles to help also spread the word.
- G4.03 Only Output: Similar to G4.02; Renee said how the next stage will be to do research on how the different partners can work together and find ways to maximize the resources that we have between all of the different organizations.
- G5 Output A: Kristi Keeler (Governance Chair) shared that we are still waiting to hear back from the Governor for our 2021 recommendations.

Future Meetings:

- We discussed multiple scenarios for our July Commission meeting.
  - Hybrid: Allow anyone who wishes to attend in-person to join at the State of Idaho campus on Chinden in a large open space that is set up to connect on Zoom.
  - Outdoor component: Have half of the day inside and half of the day outside. Renee mentioned that it is possible but may logistically be a little more difficult.
  - Majority of commissioners supported a hybrid model utilizing the State of Idaho campus space. Renee and Kimber said they would look into this and report back.

#### Chair updates:

- Kristen Tracy (Program Chair): Grant Review brought her committee together, and she is looking for ways to keep everyone connected over the next 6 months.
- Kristi Keeler (Governance Chair): At the last committee meeting, they reviewed commission candidate applications and submitted their recommendations to the Governor's office. They are now waiting to see who was selected to fill the 6 commission seats.
- Kayeloni Scott (Outreach Chair): In their first meeting they had a conversation about outreach and ways to connect with more people through social media. They also need help collecting information for the commissioner highlights that will be shared on social media.
- Kimber Russell reminded all of the chairs to keep the initiatives in mind to help build out the overall commission's 3-year strategy plan.

#### Succession Planning Update

- Kimber Russell explained how there is currently not a plan in place regarding the role of the commission in the selection of a new Executive Director, should Renee decide to leave. Kristyn Carr explained how the IDOL would certainly want to have commissioners present in the Executive Director interview process who understand AmeriCorps and the role of the commission. Kristen Tracy shared that last time an Executive Director was hired, a few commissioners were invited to be a part of that hiring process.
- Not only for Executive Director, but this also applies to filling vacant commission seats. Kimber brought up how leadership roles are now 2 year terms and that could come in conflict with an individual commissioner's appointed term by the governor. Like in her and Amy's case this year, they are both up for reappointment by the governor, but are only halfway through their 2 year terms on leadership. If they are not reappointed by the governor, we would then need to have a plan for who would fill those roles on the leadership team.
- It was decided that rather than have an Ad-Hoc Committee, it would be sent to the Governance Committee to discuss next steps and build out policy for what that would look like.

Motion to Adjourn the Meeting: ColleenClark

Second: Kristi Keeler

Meeting Adjourned at: 3:59

Minutes submitted by: Brady Fuller